

Course Syllabus

	Course title	Italian writing
2	Course number	2203228
3	Credit hours	3
	Contact hours (theory, practical)	3
4	Prerequisites/Co requisites	2203098 - 2203099
5	Program title	Italian-English
6	Program code	033
7	Awarding institution	The University of Jordan
8	School	Foreign Languages
9	Department	European Languages
10	Level of course	Second year
11	Year of study and semester (s)	First semester 2023/2024
12	Final Qualification	BA in Italian-English.
13	Other department (s) involved in teaching the course	None
14	Language of Instruction	Italian
15	Delivery method	<input checked="" type="checkbox"/> Face-to-Face <input type="checkbox"/> Blended <input type="checkbox"/> Fully online
16	Online platform(s)	<input checked="" type="checkbox"/> E-learning <input type="checkbox"/> Microsoft Teams <input type="checkbox"/> Moodle <input type="checkbox"/> Others: <input type="checkbox"/> WhatsApp
17	Issuing/Revision Date	Jan 2024

18. Course Coordinator:

Name: Mahmoud Jaran
Office number: 24822
Phone number:
Email: m.jaran@ju.edu jo

Office Hours:
Sunday + Tuesday: 12:30-11:30
Monday + Wednesday: 11:30-13:00

19. Other instructors:

Name:
Office number:
Phone number:
Email:

20. Course Description:

This course helps students develop fundamental skills in writing in Italian language. Designed for second year students, the course provides a supportive environment to build a foundation in basic written expression. Through a structured curriculum, students will explore essential grammatical structures, vocabulary, and cultural elements while focusing on practical writing tasks in Italian Language.

21. Course aims and outcomes:

A- A Program learning outcomes (PLO's)

1. Analyze and explain conventional narrative and descriptive texts (spoken and written) related to describing people, places, and things.
2. Analyze, discuss, and critique the grammatical system and function of natural human language in Italian and English languages, and develop his/her abilities in phonetics, phonology, morphology, syntax, semantics, discourse analysis, and pragmatics.
3. Develop his/her Italian and English language skills and engage effectively in communicative tasks and activities in academic and non-academic contexts.
4. Analyze and evaluate major literary works, genres, periods, and critical approaches in Italian and English literature.
5. Show respect to cultural diversity, ethics, and professional behavior and show appreciation to different literary works from a variety of cultures.
6. Use information and communication technology to access global databases and information to develop his/her knowledge and skills and use them in generating new knowledge in Italian and English literary and linguistic texts.
7. Analyze Italian and English linguistic and cultural features critically for the purposes of teaching Italian and English as a foreign language in a wide range of contexts.
8. Identify scientific research principles and use higher order thinking skills, critical and creative thinking in analyzing, evaluating, and discussing issues related to the knowledge and skills of the Italian and English languages and literature.
9. Work efficiently within a team and bears the responsibility arising from it as a specialist in the Italian and English languages and practices his/her work within the value system of society and its general ethics.

B- Course Learning Outcomes (CLOs):

Upon successful completion of this course, students will be able to:

No.	Course Learning Outcomes	Program Outcomes										Assessment Tools										
		1	2	3	4	5	6	7	8	9	10	1	2	3	4	5	6	7	8	9	10	
1	Acquire a basic understanding of Italian grammar, syntax, and vocabulary necessary for simple written communication.	X	X													X					X	
2	Develop skills in common writing tasks encountered in daily life, such as writing emails, short messages, and personal notes. Practice basic language functions for practical, everyday situations.	X	X												X	X	X		X			X
3	Introduce cultural elements embedded in Italian written communication.		X	X											X	X	X		X			X
4	Learn to construct simple sentences and short paragraphs. Develop the ability to express ideas coherently and sequentially in Italian through basic compositions.		X	X	X		X					X			X	X	X		X			X
5	Develop proofreading and self-editing skills to enhance the quality of written work.			X											X	X	X		X			X
6	Gain a basic understanding of formal writing conventions, including greetings, introductory paragraphs, and expressions commonly used in more structured forms of written communication.	X		X		X									X	X	X		X			X

22. Topic Outline and Schedule:

Week	Lecture	Topic	Course Learning Outcome	Learning Methods* /platform	Evaluation Methods**	Resources
1	1.1	Writing correct Italian sentences	1, 2, 5	In class	In-class tasks	Textbook
	1.2	Writing correct Italian sentences	1, 2, 5	In class	In-class tasks	Textbook
	1.3	Writing correct Italian sentences	1, 2, 5	Microsoft Teams	Home works	Textbook
2	2.1	Formal and informal Writing Techniques	1, 2, 5, 6	In class	In-class tasks	Textbook
	2.2	Formal and informal Writing Techniques	1, 2, 5, 6	In class	In-class tasks	Textbook
	2.3	Formal and informal Writing Techniques	1, 2, 5, 6	Microsoft Teams	Home works	Textbook
3	3.1	Formal and informal Writing Techniques	1, 2, 5, 6	In class	In-class tasks	Textbook
	3.2	Formal and informal Writing Techniques	1, 2, 5, 6	In class	In-class tasks	Textbook
	3.3	Formal and informal Writing Techniques	1, 2, 5, 6	Microsoft Teams	Home works	Textbook
4	4.1	Writing formal and informal emails	1, 2, 5, 6	In class	In-class tasks	Textbook
	4.2	Writing formal and informal emails	1, 2, 5, 6	In class	In-class tasks	Textbook
	4.3	Discussing the features of formal and informal emails	1, 2, 5, 6	Microsoft Teams	Home works	Textbook
5	5.1	writing a simple descriptive paragraph (a friend)	2, 6	In class	In-class tasks	Textbook
	5.2	writing a simple descriptive paragraph (a friend)	2, 6	In class	In-class tasks	Textbook
	5.3	writing a simple descriptive paragraph (a friend)	2, 6	Microsoft Teams	Home works	Textbook
6	6.1	writing a simple descriptive paragraph (house)	2, 6	In class	In-class tasks	Textbook
	6.2	writing a simple descriptive paragraph (house)	2, 6	In class	In-class tasks	Textbook
	6.3	writing a simple descriptive paragraph (house)	2, 6	Microsoft Teams	Home works	Textbook
73	7.1	writing a simple descriptive paragraph (city)	2, 3, 6	In class	In-class tasks	Textbook
	7.2	writing a simple descriptive paragraph (city)	2, 3, 6	In class	In-class tasks	Textbook
	7.3	writing a simple descriptive paragraph (city)	2, 3, 6	Microsoft Teams	Home works	Textbook
8	8.1	writing a simple descriptive paragraph	2, 3, 6	In class	In-class tasks	Textbook
	8.2	writing a simple descriptive paragraph	2, 3, 6	In class	In-class tasks	Textbook

	8.3	writing a simple descriptive paragraph	2, 3, 6	Microsoft Teams	Home works	Textbook
9	9.1	writing a simple descriptive paragraph	2, 3, 6	In class	In-class tasks	Textbook
	9.2	writing a simple descriptive paragraph	2, 3, 6	In class	In-class tasks	Textbook
	9.3	writing a simple descriptive paragraph	2, 3, 6	Microsoft Teams	Home works	Textbook
10	10.1	Writing a formal letter	6	In class	In-class tasks	Textbook
	10.2	Writing a formal letter	6	In class	In-class tasks	Textbook
	10.3	Writing a formal letter	6	Microsoft Teams	Home works	Textbook
11	11.1	Writing a formal letter	6	In class	In-class tasks	Textbook
	11.2	Writing a formal letter	6	In class	In-class tasks	Textbook
	11.3	Writing a formal letter	6	Microsoft Teams	Home works	Textbook
12	12.1	Writing CV	6	In class	In-class tasks	Textbook
	12.2	Writing CV	6	In class	In-class tasks	Textbook
	12.3	Writing CV	6	Microsoft Teams	Home works	Textbook
13	13.1	Writing CV	6	In class	In-class tasks	Textbook
	13.2	Writing CV	6	In class	In-class tasks	Textbook
	13.3	Writing CV	6	Microsoft Teams	Home works	Textbook
14	14.1	Writing bio	6	In class	In-class tasks	Textbook
	14.2	Writing bio	6	In class	In-class tasks	Textbook
	14.3	Writing bio	6	Microsoft Teams	Presentations	Textbook
15	15.1	Writing bio	6	In class	In-class tasks	Textbook
	15.2	Revision	1, 2, 3, 4, 5, 6	In class	In-class tasks	Textbook
	15.3	Revision	1, 2, 3, 4, 5, 6	Microsoft Teams	Presentations	Textbook

- Teaching methods include: Synchronous lecturing/meeting; Asynchronous lecturing/meeting
- Assessment methods include: 1. quizzes, 2. assignments, 3. midterm, 4. projects, 5. interview, 5. case studies, 6. presentation, 7. Filed study 8. Term papers, 9. Student portfolio, 10. Final exam.

23.Evaluation Methods:

Opportunities to demonstrate achievement of the CLOs are provided through the following assessment methods and requirements:

Evaluation Activity	Mark	Topic(s)	Course Learning	Period (Week)	Platform
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			Outcome		
Assignments + Participation	15	All topics	1-6	1-14	Microsoft Team+ E-Learning
Presentation+ Project	15	All topics	1-6	1-14	Microsoft Team+ E-Learning
Midterm Exam	30	All topics	1-6	1-7	On campus
Final Exam	50	All topics	1-6	1-14	On campus

Rubric for tasks

Criteria	Excellent	Proficient	Competent	Developing	Limited
Language Proficiency in Italian	Demonstrates a strong grasp of basic Italian grammar, vocabulary, and sentence structures with minimal errors.	Shows proficiency in basic Italian language use, with occasional errors that do not impede overall comprehension.	Demonstrates basic language skills, but errors may impact clarity.	Limited language proficiency, with frequent errors affecting understanding.	Significant language barriers; communication is hindered due to numerous errors.
Everyday Writing Tasks	Effectively completes everyday writing tasks, such as emails, short messages, and personal notes, with a high level of clarity.	Proficiently handles common writing tasks, conveying intended messages clearly.	Completes basic writing tasks, but clarity may be compromised due to errors.	Struggles with everyday writing tasks, leading to unclear or incomplete communication.	Fails to perform everyday writing tasks effectively, resulting in significant miscommunication.
Sentence Structure	Constructs clear and well-formed simple sentences and short paragraphs with accurate use of grammar and	Forms sentences and paragraphs with generally correct structure, but occasional errors may be present.	Demonstrates basic sentence construction, but errors may impact overall coherence.	Struggles with sentence structure, leading to frequent confusion or lack of clarity.	Major challenges in forming coherent sentences and paragraphs; significant issues in clarity.

	syntax.				
Corrective feedback	Applies feedback effectively to improve accuracy and clarity in written work.	Demonstrates the ability to incorporate feedback, resulting in noticeable improvements.	Makes some attempts to apply feedback, but improvements may be inconsistent.	Struggles to apply feedback consistently, resulting in limited improvement.	Fails to apply feedback effectively, leading to persistent errors and limited progress.
Introduction to Formal Writing	Shows an understanding of basic formal writing conventions, including greetings and introductory paragraphs.	Proficiently employs basic formal writing conventions, creating clear and appropriate introductions.	Demonstrates a basic understanding of formal writing conventions but may struggle with consistency.	Limited use of formal writing conventions, resulting in occasional inconsistencies.	Fails to grasp basic formal writing conventions, leading to frequent errors and inconsistencies.

24. Course Requirements

Students should have a computer, internet connection, webcam, and account on a Microsoft Teams.

25. Course Policies:

A- Attendance policies: Upon the university regulations

B- Absences from exams and submitting assignments on time: Upon the university regulations

C- Health and safety procedures:

D- Honesty policy regarding cheating, plagiarism, misbehavior: Upon the university regulations

E- Grading policy: Upon the university regulations

F- Available university services that support achievement in the course: Internet

26. References:

A- Required book(s), assigned reading and audio-visuals:

- AA.VV, *Chiaro A2, Italiano per stranieri*, (2020).
- Carlo Guastalla, *Giocare con la scrittura*, Alma Edizioni (2004).

- Online material.

B- Recommended books, materials and media:
Internet

27 .Additional information:

Name of Course Coordinator: ---Mahmoud Jaran-----Signature: ----- Date: 10/10/2023----

Head of Curriculum Committee/Department: ----- Signature: -----

Head of Department: ----- Signature: -----

Head of Curriculum Committee/Faculty: ----- Signature: -----

Dean: ----- Signature: -----